RUGBY SCOUT COUNCIL

Annual General Meeting

22ND September 2026: 7.15pm
9th Rugby Scout Hut, Lawford Road

MINUTES

Chair makes Health & Safety and domestic announcements**.**

1. **Introduction and welcome**

   Chair: Makes opening remarks.

   Thank the venue for the use of their facilities.

   Welcome members of the District Scout Council and guests

2. **Apologies for absence**

   Chair: We've received apologies from [See the Attendance Register] persons for their absence today, and their names will be included in the minutes of this meeting.

3. **Governance topics**

   Chair: We'll use this part of the meeting to make sure the charity's foundations are in good order

   3a. Approve the minutes of the Annual General Meeting held on 23RD September 2025

   Chair: The District Trustee Board have reviewed the minutes of last year's AGM at the meeting held on 28 October 2025. I propose that these minutes are taken as read and ask the Group Scout Council to agree that they're a true record of that meeting.

   Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

   3b. Adopt the model constitution from Policy, Organisation and Rules (POR)

   Chair: In line with the recommendation from The Scout Association, the District Trustee Board proposes we adopt the model constitution for a Scout District from Chapter 5c of Policy,

Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at this meeting.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

3c. Note the District's financial year

Chair: Can the District Scout Council members please note our charity's financial year is 1 April to 31 March.

3d. Agree the number of maximum members that may be appointed to the Trustee Board

Chair: Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The District Scout Council must agree the maximum number of people to be appointed to the Trustee Board (this number represents the total of ex-officio, appointed and co-opted members). The outgoing Trustee Board recommends that in total [5] people are appointed. I propose the District Scout Council approves that recommendation.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

3e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)

Chair: The District Scout Council must agree its quorum – the minimum number of District Scout Council members that must be present at District Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at [9] people for future meetings of the District Scout Council (the quorum for this AGMN was agreed at last year's AGM).

Does the District Scout Council approve that recommendation.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

4. Review of the previous year

Chair: We'll now use this part of the meeting to reflect on the activities of the past year.

4a. The District Lead Volunteer's review of Scouts in the Rugby District

Chair asks the District Lead Volunteer to present their Annual Review.

District Lead Volunteer gives their review.

Chair thanks District Lead Volunteer for their review.

4b. The County Lead Volunteer's Remarks

Chair asks the Lead Volunteer for any remarks.

Lead Volunteer gives their remarks. Thank you to everyone. Some great international experiences have obviously been undertaken. Coton Campsite is even better, so well done.

Thanks to Mick for your service, and for persevering throughout the changes. The County will forevermore know the system as STEVE! Delighted to welcome Fred and thanks for stepping forward, we're here to support you. Going forwards we aim to help young people develop skills for life, with great programs. Thank you for everything you do. County will support you.

Chair thanks Lead Volunteer

4c. Receive and consider the Annual Report of the District Trustee Board including the annual Statement of Accounts

Chair notes the District Trustee Board has prepared the Annual Report and Statement of Accounts and has received and considered the report on the accounts from the Cottons Accountants.

Chair asks the District Treasurer to give an overview of the Statement of Accounts.

Treasurer explains the Statement of Accounts.

Chair notes any questions that have been received prior to the AGM and invites questions from the floor regarding the Trustees' Annual Report, and the Annual Accounts. The Chair invites the Treasurer to respond as applicable.

Chair thanks the Treasurer for completing the Statement of Accounts and for all their work during the year.

5. **Making appointments**

Chair: We'll use this part of the meeting to organise the set up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year. This includes appointing Trustees and / or officers whose terms have ended.

5a. Appoint the District Chair, following recommendations from the open selection process initiated by the District Trustee Board

Chair hands the chairing of this meeting over to the District Lead Volunteer (or another Trustee).

District Lead Volunteer explains the open selection process agreed by the Trustee Board. The recommendation of the Trustee Board to the District Scout Council is that Jane Spencer should be appointed as District Chair.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

District Lead Volunteer hands the chairing of this meeting back to District Chair.

5b. Appoint the District Treasurer, following recommendations from the open selection process initiated by the District Trustee Board

Chair explains the open selection process agreed by the Trustee Board. The Trustee Board's recommendation to the District Scout Council is that Lin Pearson should be appointed as District Treasurer.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

5c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board

Chair explains the open selection process agreed by the Trustee Board. The recommendation to the District Scout Council is that the following should be appointed as members of the District Trustee Board for the specified terms:

Volunteering Development Team Lead	(David Colledge)
Support Team Lead	(Mick Pearson)
Program Team Lead	(Vacant)
14-24 Team Lead	(Mark Wadey)
Group Rep	(Vicky Ledger)

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

Chair notes that the District Lead Volunteer and Youth Lead are ex-officio members of the Board.

With Fred Salt taking over as District Lead Volunteer, he will automatically become a member of the District Trustee board. Mick Pearson will take on the role of Support Team Lead, ensuring that Mick also remains on the board.

Mark kindly stepped into the 14-24 Team Lead during the previous year and is also our Media Lead. Thank you, Mark, as with all the members of the board, your support and commitment is very much appreciated.

Chair thanks the Trustees, and the Trustee Board Administrator, for their work during the year, and particularly those members who are standing down.

Chair notes that co-opted members (if any) of the District Trustee Board are appointed by the District Trustee Board themselves at one of their meetings, and not the AGM.

5d. Appoint the Independent Examiner

Treasurer proposes Cottons Accountants

Chair confirms that Cottons has been proposed, seconded and is qualified for the role and willing to undertake it.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

5e. Nominate representatives of the District Scout Council to represent the District on the County Scout Council

Chair: We need to nominate two people as District representatives to the County Scout Council in addition to the District Lead Volunteer(s), District Chair, District Treasurer and District Youth Lead(s). Ruth Palmer and Tom Elliot have been proposed and seconded.

Please show your hands to approve. *(Pause)* Any Objections? Any abstentions?

6. **Closing remarks**

After a lengthy search, and as Mick mentioned earlier, we now have a new District Lead Volunteer.

Welcome Fred Salt. Your willingness to step up and taken on the role is greatly appreciated and enables Rugby District to continue to thrive.

Mick, whilst relinquishing his DLV role, has very kindly agreed take on the role of Support Team Lead, heading up Coton Campsite, amongst other things. Again, his willingness to step up and continue to be part of the District team is again hugely appreciated.

I couldn't do my role as Chair without such a good team behind me, so thank you everyone.

On other matters, District HQ is in the process of being sold. We will provide further updates as things progress, but it's looking likely that a Charity will buy the premises, backed by Rugby Borough Council, with the aim of providing a green space for local communities.

Also, as mentioned during last year's AGM, Rugby District Scouts has been working very closely with the trustees of the Edyvean Walker David Lindop Trust (EWDLT).

We have now reached the point whereby the EWDLT has been dissolved, and their assets transferred to Rugby District Scouts.

A Thank You event was planned for Coton Campsite in August, but sadly the weather didn't play its part!

Instead, Trustees of the EWDL Trust have been invited tonight. Welcome Andrew Leech, Secretary and Trustee of the EWDL Trust.

Andrew, would you like to share a few words.

Andrew gave a short summary of the Trust and its purposes, supporting international trips for young people. They're delighted that Rugby Scouts have taken on the mantle. They wish us well.

The funds the Trust have transferred to us, are so far in the region of £110k.

These funds will be invested and managed on a day-to-day basis by the District Trustee Board.

The funds will be ringfenced for supporting International Trips, undertaken by members of Rugby District Scouts.

These can be District International Trips, Group International Trips, or individuals, who might be attending the Jamboree, for instance.

District and Group trips will be sponsored as a whole, and individual requests will be per person.

A policy has been produced and after this meeting our website will be updated with an application form, together with the history of the funds.

A huge thank you to the Trustees of the EWDL Trust for choosing us to be the recipients of their funds. It was completely unexpected, and unbelievably generous. We will endeavour to keep the spirit of the Trust going, under the Rugby District Scouts Umbrella.

Chair closes the AGM, thanking everyone for attending and outlines any arrangements for the rest of the event.

Chair announces the date of next year's AGM (September 2027).

2026 AGM Attendance Register

Name	Group	Role
Mick Pearson	District/9th	District Support Team
Lin Pearson	District/9th	District Treasurer
Jane Spencer	District/9th	District Chair
Richard Leader	9th Rugby	Group Lead
Paul Wakeley	County	County Lead
Fred Salt	District/1st Stretton	District Lead
David Colledge	District/9th	District VDTL/Cub Team
Anita Colledge	9th Rugby	Scout Team
Marc Wadey	District/5th	District 14-24/Explorers
Vicki Ledger	District/1st Stretton	District Group Lead/GLV
Tom Elliot	1st Stretton	Cub Team Lead
John Walsh	9th Rugby	Parent Helper
Andrew Leech	N/A	Secretary, EWDLT
Alice Laczko	12th Rugby	
Estefania Pascual Jimenez	12th Rugby	Beaver Team

Apologies

Name	Group	Role
Tony Marsella	5th	Group Lead
Sean Loddick	6th	Beaver + Cub Teams
Mark Wilson	5th	
Ruth Palmer	6th/Tripontiums	Explorer Lead /EYLL
Kevin Perks	1st Stretton	Explorer Lead
Chris Beech	1st Long Lawford	Group Lead

Scouts
Rugby District Scouts

District Treasurer
Lin Pearson
C/O, Kimblewick, Homestead
Coventry Road, Dunchurch
CV22 6RB
treasurer@rugbyscouts.org.uk

Rugby District Scout Council

Treasurers Report for Year Ended 31st March 2026

1. General Account

   The Membership Subscriptions (Capitation) for 2026 was paid before the end of the year and is shown in 31/3/26 accounts. Thank you to all groups that paid capitation on time. Only a couple of groups did not pay so therefore are not in the 2026 Accounts but will show in the 2027 Accounts.

   Overheads at District HQ are low which will cease after the sale of HQ.

   The General Account has a healthy balance even after payment of resurfacing Coton road.

   Interest on the savings account is less than previous year.

2. The Event Bank Account was used for District Scout Camp 2025. Groups were asked to pay before the event which helped with cashflow. The Scout Camp broke even.

3. The International Bank Account was still having income for the Greece 2026 Trip and deposits for the Greece Trip have been

paid. The final payment for Greece is in 2027 Accounts therefore the Bank Balance as at 31st March 2026 is high.

We calculate an I & E for International Account but due to the Greece trip running over 3 years there looks a profit this year but will look like a loss next year. Greece Accounts are kept separate therefore there is still a breakeven figure.

Funds of £500.00 have been transferred from the General account to International to allow Grants for future Jamboree participants and foreign trips but future payments will be from alternative account.

4. The Coton Bank Account is managing bookings of Coton Camp Site with deposits and payments. The Coton Campsite Fees received were again a lot higher than previous year.

   We had received grants from The Robert Hall Foundation, The 29th May 1961 Charitable Trust Grant and Leslie Sell Grant.

   With the Grants we managed to purchase a Digger (which is used more than just a digger) and Trailer, Benches and Wet Cabin Solar & Lighting

5 We have paid again for District Film Licence. This covers all District Scout Groups to show films and play music.

6. I propose to use Cottons Accountants for Year Ending 2027 Accounts.

   Lin Pearson

   District Treasurer

   Rugby District Scout Council

Scouts
Rugby District Scouts

EX District lead Volunteer

Mick Pearson

Mick@rugbyscouts.org.uk

District Lead Volunteer Report – 2025/2026 AGM

It feels a little strange writing this report now that my eight years as District Lead Volunteer have come to an end, but as I held the role throughout the period being reported, it still falls to me to present it.

Over the last twelve months, the district has continued to strengthen its foundations and is now in a very good place. Membership numbers across the sections dropped by 13 overall, but with new sections planned for September 2026, we expect to see growth again as these come online.

Several international trips have been planned during the year, including 5th Rugby's visit to the USA in August 2025, the district's trip to Greece in summer 2026, and 6th Rugby's expedition to Kandersteg. (Yes, I know some of these have now happened, but this report covers activity up to April.)

We still have vacancies at district level, and if you would like the opportunity to help shape the future of Rugby District, please speak to the DLV.

We had hoped the sale of the district property would have progressed further by now, but our prospective buyer has not been very communicative. However, we may have another option emerging, and we will continue to explore it.

Coton Campsite continues to go from strength to strength, with bookings up on last year and new equipment and facilities being added all the time. Recent improvements include new lighting in the cabins and toilets, new benches, and upgraded water supplies planned for installation before the 2027 season. My thanks go to the wardens for their hard work, especially David Norton.

There isn't much more to say other than **good luck to Fred**, who has taken on the DLV role. Please give him your full support. He brings new ideas, energy, and enthusiasm, and I'm confident he will continue to make the district even better.

Thank you all for everything you have done for Scouting in Rugby. It will feel different not being DLV, but I will still be part of the trustee board and will continue running Coton Campsite.

SO LONG AND THANKS FOR ALL THE FISH.

Mick Pearson

Rugby

Former District Lead Volunteer