

RUGBY DISTRICT SCOUT COUNCIL – ANNUAL GENERAL MEETING

9th Rugby Scout HQ 7:30pm
17th September 2024

Secretary - Health & Safety and domestic announcements

1. Introduction & welcome

Chair:

Opening remarks

Thanks to the venue for the use of their facilities.

Welcome to Members of the District Scout Council and Guests especially Jo-Ann Bramston, County Transformation Lead

2. Apologies for absence

Secretary:

Apologies have been received from – See Attached List

3. To approve the Minutes of the Annual General Meeting held on [17 Oct 2023](#)

Chair:

The minutes have been previously reviewed by the District Executive Committee at their first meeting after the previous AGM and so I propose that the minutes are taken as read and ask the District Scout Council to agree that they are a true record of that meeting.

Seconder please ...Bradley Sargent... / Show of hands to approve - Approved by majority

4. Governance topics

Chair notes to the District Scout Council members present that this part of the meeting is a necessary part to make sure that the charity's foundations are in good order.

4a. To adopt the model constitution from Policy, Organisation and Rules

Chair:

In line with the recommendation from Scout Headquarters, I propose that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at the meeting.

Seconder please ...Alex Osiatynski ... / Show of hands to approve - Approved by majority

4b. Note the District's financial year

Chair:

Members of the District Scout Council are asked to note that our charity's financial year is **1st April to 31st March**.

4c. Agree the number of members that may be elected to the Trustee Board

Chair:

The District Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that **5** people can be elected. I propose that the District Scout Council approves that recommendation

Seconder please ...Dave Colledge... / Show of hands to approve – Approved by majority

4d. Agree the quorum for each of the District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of any sub-committees

Chair:

The District Scout Council must agree at its AGM the quorum – the minimum number of District Scout Council members that must be present at a meeting of the District Scout Council. The recommendation from the outgoing Trustee Board is that the quorum should be set at **9** persons. The District Scout Council is asked to approve that recommendation.

Seconder please ...Ruth Palmer... / Show of hands to approve – Approved by majority

Chair:

The District Scout Council must agree at its AGM the quorum for Trustee Board meetings, and any sub-committee meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one and that the sub-committee quorum should be set at one third of Trustee Board members plus one. The recommendation from the outgoing Trustee Board is that the quorum should be set the Charity Commission good practice statement. The District Scout Council is asked to approve that recommendation.

Seconder please ...Ruth Palmer... / Show of hands to approve. – Approved by majority

5. Review of the previous year

Chair notes to the District Scout Council members present that this part of the meeting is the opportunity to reflect on the activities of the past year.

5a. District Commissioner's Review of Scouting in the District

Chair asks District Lead Volunteer to present their Annual Review

District Lead Volunteer gives their review – Attached.

Chair thanks District Lead Volunteer for their review

5b. To receive and consider the Annual Report of the District Trustee Board including the annual Statement of Accounts

Chair: The District Trustee Board has approved the Annual Report and Statement of Accounts, and the report on the accounts has been received from the **Independent Examiner**

Chair asks the District Treasurer, to give their explanation of the Statement of Accounts

Treasurer to explain the Statement of Accounts

Chair invites questions from the floor regarding the Trustee Annual Report, and the Annual Accounts.

Thanks to *Treasurer (Lin Pearson)*

(NOTE – no vote is required, the District Scout Council only 'receives and considers')

Discussion points:

Request to investigate District Gambling license for fundraising e.g. Bingo, Raffle etc

Query raised regarding Opportunity fund. Normally at Group level, but any requests can be submitted and will be discussed.

6. Making appointments

Chair notes to the District Scout Council members present that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the District Scout Council appoints a Trustee Board to ensure good governance for the charity over the next year.

Note regarding Trustee term limits

Trustee term limits

Trustee Board membership will refresh as of the 2024 AGMs. New term limits won't include any previous service as a Trustee: current trustees, regardless of how long they have been a member of an Executive Committee already, will start a new term (of up to 9 years) at the next AGM in 2024.

Appointed Trustees are appointed for up to three years and can be re-appointed (by the Scout Council at the AGM).

Co-opted Trustees are appointed for an initial period of one year (by the Trustee Board). They can stay on longer if agreed by the Trustee Board, but it's a good idea for co-opted Trustees to move onto being appointed Trustees at the next AGM.

Trustees may only be on the same Trustee Board for a maximum of nine years, before taking a break of at least three years. This applies to any role, but not ex officio Trustees (Lead Volunteers or Youth Leads).

6c. To approve the District Lead Volunteer's nomination of the District Chair

Chair: I now hand the chairmanship of this meeting over to the District Lead Volunteer

District Lead Volunteer nominates *Jane Spencer* as District Chair and asks for a show of hands as approval – Approved by majority.

*Note: If there is to be a new District Chair then there must be an agreement **PRIOR** to the meeting as to whether the outgoing Chair continues to chair this meeting, or whether the new District Chair should take over immediately. However, it is **strongly** encouraged that the new District Chair starts in role **after** the AGM is complete.*

6d. To elect the District Secretary

Chair: The 'District Secretary' is an elected appointment and, as required, (*Vacant*) has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is required to approve *Vacant* election.

Prior to the meeting, Phil Hargreaves stepped down as District Secretary and from the District Trustee Board. We thank him for his time and valuable input that he's given over many years and wish him all the best for the future,

6e. To elect the District Treasurer

Chair: The 'District Treasurer' is an elected appointment and, as required, *Lin Pearson* has been formally proposed and seconded. Since there were no other nominations by the closing date a show of hands is required to approve *Lin's* election – Approved

6f. To elect persons to the District Trustee Board

Acting Secretary (Chair) - the following have been formally proposed and seconded in writing by the due date: -

Volunteering Development Team Lead	(David Colledge)
Support Team Lead	(Vacant)
Program Team Lead	(Alex Osiatynski)
14-24 Team Lead	(Vacant)
Group Rep	(Vicky Ledger)

Chair - requests a show of hands to approve their election. – Approved by majority

Chair - requests a show of hands to approve Vacant positions can be approved by the Board of Trustee – Approved by majority

6h. To appoint the Scrutineer / Independent Examiner / Auditor

Treasurer to propose **Cottons**

Chair - **Cottons** has been proposed and seconded and is qualified for the role. May I have a show of hands to approve **Cotton's** nomination – Approved by majority.

6i. To nominate representatives of the District Scout Council to represent the District on the County Scout Council

We are required to nominate **1** member as District representatives to the County Scout Council. **Ruth Palmer** has been proposed and seconded. Please can I have a show of hands to approve their nominations – Approved by majority.

7. Closing Remarks

Jo-Ann Bramston, County Transformation Lead gives remarks:

Thank you for inviting her.

Her role as Transformation Lead is not easy and is not yet over, but she believes it is the right thing to do and will be good for Scouting and good for our young people.

Scouting is not going to change – still going to deliver fun & adventure for young people.

Scouting still offers a vast array of experiences to our young people, which no other organisation offers.

Thank you for all you do.

Ruth Palmer said thank you to District Trustees for all we do.

Chair to close the AGM, thank all for attending and outline any arrangements for the rest of the event – Refreshments!

Meeting Closed at 20:12

Attendance Register

17th Sept 2024 AGM

Name	Group	Role
Jane Spencer	District	Chair
Mick Pearson	District	Lead Volunteer
Lin Pearson	District	Treasurer
David Colledge	District	Volunteer Development Lead
Jo-Ann Bramston	County	County Transformation Lead
Dave Bramston	County	County Scouter
Bradley Sargent	District	Coton
Catherine Heighton	12 th	Leader
Alison Jack	29 th & 22 nd	Beaver Leader
Alex Osiatynski	District	Program Team Lead
Vicky Ledger	District	Group Rep
Ruth Palmer	6th	Explorer Leader

Apologies

Paul Wakeley	County	County Commissioner
Andy Walker	County	County Chair
Tony Marsella	5 th	
John Laing	5 th	
Liz Herington	29 th & 22 nd	
Anita College	District	Appointments Secretary
Richard Leader	District	Training

DCs Report for Year Ended 31st March 2024

As always, I would like to thank everyone for all they have done over the last year. As without you this simply would not happen.

Our numbers have shown a slight increase over the last year but nothing great. We have opened our first Squirrels drey which are doing very well. We have a full waiting list if you can take more young people.

We have also opened a new explorer / young leader section called the Tripontiums based at the 6th Rugby.

The district is continuing to offer great programmes to the young people. Most have had the opportunity to camp and have international opportunities as well.

The Kandersteg trip finally happened with all back safe and sound after having a great time.

Coton campsite is still being used and being looked after thanks to the magnificent work of the wardens with special thanks to Bradley and Dave who keep the site ticking over. We moved to using OSM for booking and we now have greater visibility, and it also makes it easier to track payments. There are more wonderful things to come with the site over the next year with lots of money planned to be spent.

Rugby District HQ is now in desperate need of major works and after looking at the quotes to rebuild the decision was made to sell the building and land. This we will start to look at over the winter.

The new world we were promised by scouting still has not happened yet but looks likely for the end of 2024. As such we need to get compass in order now.

We have lost Graham from the district team this year thank you for all you did. We do now have vacancies if anyone would like a challenge.

After discussions with the county commissioner, I plan to stay in the DC role until Aug 26 after we come back from Greece. If anyone interested in taking over after me then maybe try being my deputy first?

Please keep doing what you are doing, and we are here to help.

Mick Pearson

District Commissioner

Rugby District Scout Council

Treasurers Report for Year Ended 31st March 2024

1. General Account

The Membership Subscriptions (Capitation) for 2024 was paid before the end of the year and is shown in 31/3/24 accounts. Thank you to all the groups who paid their Capitation on time this year.

Interest on the savings account is higher than previous year.

2. The Uniform Bank Account has been changed to Events Bank Account. This allows us to pay deposits for any district events.

With Camps/Event we did amend our policy for groups to retain deposit amounts and pay for total numbers. Unfortunately, this led to some groups not collecting deposits then giving District false numbers. Many groups paid for events too late leaving the Bank Account with more payments/deposit then Receipts this in turn made the Bank Account nearly overdrawn. This policy will be amended so that District has enough funds before the Camps.

All District Events are now Submitting Accounts for each event.

3. The Badge Bank Account has been changed to International Bank Account. This will hold funds for all Jamboree funding and International District Camps.

The Greece Trip has a steady income as parents are paying a regular amount each month. This has allowed us to pay for 3 deposits for Greece.

The final stock of Badges was sold. You can now buy your district/county badges from Nuneaton District Badge Shop after you have used all the initial Badges given by District.

4. The Coton Bank Account is now receiving all receipts from OSM Bookings making Accounts with deposits and payments more manageable.

- 5 We have paid again for District Film Licence. This covers all District Scout Groups to show films and play music.

6. I propose to use Cottons Accountants for Year Ending 2025 Accounts.

Lin Pearson

District Treasurer

Rugby District Scout Council